

NORMANTON ON TRENT WITH MARNHAM PARISH COUNCIL

Minutes of the AGM held on Tuesday 19th May 2026, 7.20pm, Low Marnham Church Room

Present:

Councillors:

A Winfrow	R Austin
J Spink	V Waring
S Nolleth	P Hope
J Clayton	

Clerk:

R Jeffries

Representatives:

Mr R Laxton, JG Pears

Members of the Public:

6

41/26 Apologies for Absence

Apologies for absence were received from Cllrs D Hope, Parker, and D/Cllr Griffin.

Action

42/26 Election of Office

- Chairman – Cllr Winfrow's nomination for Chair was approved by the PC, proposed by Cllr Spink, seconded by Cllr Hope.
- Vice Chair – Cllr P Hope's nomination for Vice Chair was approved by the PC, proposed by Cllr Clayton seconded by Cllr Spink.

43/26 Declaration of Acceptance of Office

The Councillors present at the meeting signed the Declaration. Absent officers will be requested to sign at the next meeting.

RJ

44/26 Update from JG Pears

Mr Laxton had circulated the update in advance of the meeting – which will be published on the PC website. The PC thanked Mr Laxton for the update and the following comments were made:

- Odour complaints were made in April and there doesn't appear to be any improvement in these over previous years.
- Mr Laxton reported that Shift Managers have been appointed to work 24/7 to investigate local odour complaints as soon as they are received.
- Mr Laxton agreed to inform Cllr Nolleth of any issues at the plant that may affect residents so that she can publish the information on the PC Facebook Page and Whatsapp group.
- Cllr Spink suggested whether an email/text alert service would be an option so that residents can sign up and receive updates as soon as they happen.
- Mr Laxton and the PC agreed that, unfortunately, there will be strong odours from HGVs due to the nature of material being transported. Current legislation does not require for the HGVs to be refrigerated so, during warmer weather, the odours will intensify. The Chair and Cllr Nolleth undertook to lobby Robert Jenrick MP to propose a change of legislation.
- Mr Laxton reported that developments at the High Marnham site are swiftly progressing and National Grid have now confirmed the location for their sub-station. He did warn that there may be an increase in HGV traffic due to the development.

AW/SN

45/26 Meeting closed for Public Open Session of 5 minutes

A member of the public who is new to the area raised her concerns about the JG Pears plant regarding the odour issues and the affect that it might be having on residents' health and quality of life. The PC acknowledged the comments raised but said that this has been a lengthy ongoing situation with the plant and JG Pears attend every PC Meeting to keep Councillors and the public informed.

46/26 Matters Arising from the Public Open Session

See above.

47/26 Minutes of the previous meeting held on Tuesday 17th March 2026

The minutes were approved, proposed by Cllr Nolleth, seconded by Cllr Clayton.

48/26 Matters arising from the minutes of the meeting held on Tuesday 17th March

Re-gilding of St Matthews Church Clock

A letter was received from Nottinghamshire Historic Churches Trust offering a grant of £1400 towards the cost. The Clerk agreed to contact the NHCT to accept the grant.

RJ

South Street Noticeboard

Cllr Nolleth undertook to chase up the supplier regarding a proof of the proposed new Noticeboard.

SN

Sustrans Cycle Track

JG Pears are still keen to be involved in this project. Cllr Spink agreed to make contact with National Grid to ascertain if any funding is available to support the project. The Chair agreed to check the Marnham boundary with Bassetlaw DC.

JS

AW

49/26 Flood Resilience Team Update

Training for team members is still underway.

50/26 Community Engagement

The PC thanked Cllr Nolleth for drafting the community newsletter which was delivered to residents and posted on Facebook. Unfortunately, Marnham residents did not receive this issue – but they will receive the next one if there are volunteers to do the deliveries.

Cllr Waring has drafted a Community Survey which could be the next issue of the newsletter – she will share the draft with the Parish Council for their consideration.

VW

51/26 Village Playground Proposal

Cllr Nolleth has had discussions with the Church Warden with regards to the ownership of the Village Hall and this will be discussed at the next Village Hall Committee Meeting.

52/26 Financial Matters

Approval of 2025-26 Annual Accounting and Governance Return

- Approval of Certificate of Exemption – Approved, proposed by the Chair, seconded by Cllr Nolleth.
- Approval of Section 1 – Annual Governance Statement – Approved, proposed by Cllr Spink, seconded by Cllr Clayton.
- Approval of Public Rights Notice – Approved, proposed by Cllr Nolleth, seconded by Cllr Clayton.
- Approval of Internal Audit Report 2025-26 – Approved, proposed by Cllr Hope, seconded by Cllr Nolleth.

Review of Insurance Cover from Clear Councils

The 2026-27 renewal quote of £633.42 was compared to the previous year's premium of £572.13. The PC approved the renewal, proposed by Cllr Hope, seconded by Cllr Nolleth.

Cllr Nolleth requested that the Clerk provide her with the insurance documents so that she can review the terms and conditions regarding playgrounds.

RJ

Balance of Accounts and Approval of Payments for May 2026

The transactions below were approved by the Parish Council, proposed by Cllr Nolleth, seconded by Cllr Hope.

Opening bank balance = £19147.76

NUMBER	PAYMENT/RECEIPT	RECEIPTS	PAYMENTS
P1	Noticeboards Online – South Street Noticeboard		£2874.00
P2	Clerk's wages April to May 2026		£452.68
P3	Trent Valley Internal Drainage Board		£10.44
P4	Bassetlaw DC Waste Transfer Note 2026-27		£52.00
R1	Bassetlaw DC 2026-27 Precept first instalment	£3530.00	
R2	Brotts Road Field Rental 2026-27 – Lilley	£80.00	
R3	HMRC VAT Reclaim 2025-26	£2773.95	
R4	2 x Allotment Rentals 2026-27 McClory/Moloney	£10.00	
R5	1 x Allotment Rental 2026-27 – Seedhouse	£5.00	
	Totals:	£6398.95	£3389.12
	BALANCE TO CARRY FORWARD		£14256.91

Ringfenced funds are detailed as:

- £200 from the NALC Transparency Fund
- £2583.18 CIL (Community Infrastructure Levy) Funding from Bassetlaw DC
- £380 for Playground Donation
- £1500 from Notts CC Local Community Fund for new Noticeboard

The PC agreed for the following payments to be paid from the CIL (Community Infrastructure Levy) fund:

P1 - £895 towards the new Noticeboard – the rest to be paid by the NCC LCF

53/26 **Policy Reviews – 2026-27**

- Standing Orders
- Financial Regulations
- Risk Assessment

All documents had been circulated prior to the meeting. The PC approved the 2026-27 editions, proposed by Cllr Hope, seconded by Cllr Spink.

54/26 **Crime Update**

The following incidents were reported on the Police.Uk website in March

Burglary – High Marnham Sub Station

Other Crime – Gracefield Lane, Normanton on Trent

Vehicle Crime – South Street, Normanton on Trent

Violence/Sexual Offence – South Street, Normanton on Trent

55/26 **Planning Matters**

- 26/00293/FUL – Land South of America Farm, East of Woodcoates Road, North and South of Green Lane, Darlton
- 26/00423/HSE – The Manor, South Street, Normanton on Trent
- 26/00487/LBA – The Manor, South Street, Normanton on Trent
- 26/00522/FUL – Square and Compass, Normanton on Trent

The PC had no objections to the Planning Applications, however, the following comments were made regarding the Square and Compass:

- Noise and anti-social behaviour complaints have been received by the PC and D/Cllr Griffin. The representatives from the Square and Compass will monitor noise levels with the use of a decibel reader and confirmed that they will work with members of the public when noise disturbance is reported.

56/26 Highways Matters

- VIA EM conducted the works on the drains on Mill Lane during the Easter Holidays.
- A request was made that the graveyard hedge on Mill Lane needs cutting back as it is obstructing the pathway.
- The installation of zig-zag lines outside St Matthews School is not scheduled until next year which the school and the PC deems unacceptable. The school has received a quote of £400 from a council approved contractor but Bassetlaw DC will not allow him to undertake the work. Cllr Nolleth agreed to write to D/Cllr Griffin to expedite the scheduled works and the Chair agreed to write to Bassetlaw DC to say that the lengthy delay is unacceptable.
- The Clerk reported that there had been no response from the Mill Lane Field Trustees regarding a proposed turning circle for drivers accessing the school.

**SN
AW**

57/26 Parish Burial Ground

The Clerk reported that an Interment had taken place on 13th May 2026.

58/26 Allotments

The unsightly condition of one of the allotment plots is of concern to the PC and the Clerk agreed to contact the tenant to request that it be addressed within 28 days and then the PC will review the tenancy. There are several residents within the Parish who have expressed an interest in renting a plot when one becomes available.

RJ

The Clerk had been contacted by Wellers Law, the legal firm dealing with the land registration and she had submitted a "Statement of Truth" to them regarding the loss of the original deeds for the lands on Brots Road.

59/26 Defibrillators

Cllr Austin had previously circulated some information regarding defibrillator rental and the PC agreed that the two current units have limited longevity.

The Clerk provided an analysis of costs (AEDs, batteries, pads, cases) since the purchase of the first defibrillator in 2014 – the total cost over the last twelve years being £5323 – an average of £1.22 per day over the twelve years which is comparable to the daily cost of £1.20 for a rental unit. The PC agreed to retain the existing units until they require replacing and then to proceed with a rental agreement – proposed by Cllr Spink, seconded by Cllr Nolleth. Cllr Austin confirmed that the rental agreement would include all ancillary costs such as maintenance and equipment.

60/26 Correspondence

There were no items of correspondence for consideration.

61/26 Any other Business

A member of the public made comment regarding the amount of people not picking up their dog waste so Cllr Nolleth agreed to publish a post on the PC Facebook page.

SN

62/26 Business for the next meeting

- St Matthew's Church Clock – progress
- South Street Noticeboard
- Removal of old noticeboard in Low Marnham – noted in the Minutes of the Annual Parish meeting held on 19th May 2026.

63/26 Date of Next Meeting

Tuesday 21st July 2026, 7pm, Low Marnham Church Room

The meeting closed at pm **Signed.....Chairman Dated.....**