

## NORMANTON ON TRENT WITH MARNHAM PARISH COUNCIL

### Minutes of the Meeting held on Tuesday 18<sup>th</sup> November 2025, 7.00pm, Normanton Village Hall

#### Present:

**Councillors:** A Winfrow R Austin  
J Spink R Parker  
R Parker S Nolleth  
P Hope

**Clerk:** R Jeffries

**Representatives** Mr Z Mitchell, JG Pears

**Members of the Public:** 3

#### **101/25 Apologies for Absence**

#### **Action**

Apologies for absence were received from D/Cllr Griffin, and Cllr Clayton.

#### **102/25 Update from JG Pears**

The PC thanked Mr Mitchell for the update being circulated in a timely manner. The update has been published on the PC website. Points to note are as follows:

- An email autoreply function has been introduced so that emailed complaints receive an acknowledgement of receipt.
- The Environment Agency has made two visits to the site. The first was a routine monitoring visit, the second was a visit from a new company director – both visits were satisfactory.
- The EA are working with JGP to make amendments to the EA odour reporting system.
- Commissioning for the High Marnham Hydrogen plant is in progress.
- Comment was made that some HGVs are being misdirected away from the Hydrogen site and into High Marnham village so they have to travel down Hollowgate Lane to the Brownlow Arms in order to turn around. Mr Mitchell said that he would investigate road signage options for HGV drivers.

#### **103/25 Meeting closed for Public Open Session of 5 minutes**

On behalf of the Village Hall Committee, Mr Kilroy thanked the PC for their donation towards the running of the Coffee Mornings. He confirmed that a Christmas Dinner for elderly residents would take place on 3<sup>rd</sup> December.

#### **104/25 Matters Arising from the Public Open Session**

See above.

#### **105/25 Minutes of the previous meeting held on Tuesday 16<sup>th</sup> September 2025**

The minutes were approved, proposed by Cllr Spink, seconded by Cllr Parker.

#### **106/25 Matters arising from the minutes of the meeting held on Tuesday 16<sup>th</sup> September**

##### Village Hall Emergency Exit Door

Two quotes have been tendered for the repairs, however, a third quote is required. Mr Kilroy proposed that the PC pay for the total repairs to the Exit Door and kitchen windows and the VH Committee would then make a donation to the PC for half of the bill – resulting in a cost of £3000 for each party.

The PC agreed to this proposal, proposed by Cllr Spink and seconded by Cllr Nolleth, as they regularly use the facility and agreed that the safety and security of the building is of high priority. However, to meet the PC's constitution, a third quote must be submitted before full agreement is made. The PC agreed that the payment could be made from the CIL Funding. Mr Kilroy thanked the PC for considering the proposal and agreed to submit a third quote for consideration.

RJ

#### Re-gilding of St Matthews Church Clock

The PC thanked Time Assured for their reduced quotation of £4800. Some Councillors queried whether the large cost was a good use of tax-payers' money. The Clerk was asked to contact Time Assured to see if there is a cheaper method of making good the paintwork on the clock.

#### **107/25 Flood Resilience Team Update**

The PC has purchased an electric water pump for the team – the Clerk was tasked with completing the warranty registration. Cllr Austin has now joined the team. Discussion took place as to whether the supplies and equipment are available for Marnham residents if they needed them. The team confirmed that they are but due to the small team, it would not be physically possible for them to assist Marnham residents in case of flooding. However, they would welcome additional volunteers from Marnham to join the group so Cllr Nolleth agreed to publicise this on the Facebook page.

RJ

SN

The team have distributed a flier to publicise emergency contact numbers and this will be published on the Facebook and PC website.

The PC thanked Mr and Mrs Kilroy for the work that they have contributed towards both the Flood Resilience Team and Village Hall Committee.

#### **108/25 Community Engagement**

The recent Craft Fair at the Church was well attended.

#### **109/25 Village Playground Proposal**

Cllr Nolleth reported that the solicitor hopes to respond back to the PC in a week's time.

#### **110/25 Financial Matters**

##### Balance of Accounts and Approval of Payments for November 2025

The transactions below were approved by the Parish Council, proposed by Cllr Spink, seconded by Cllr Austin.

Opening bank balance = £19934.54

NUMBER	PAYMENT/RECEIPT	RECEIPTS	PAYMENTS
R6	Bassetlaw DC 2 <sup>nd</sup> Precept	£3309.00	
R7	Burial plot purchase G & A Fox	£425.00	
R8	National Grid Wayleaves Payment	£18.73	
P19	Reimburse Cllr Austin for printer ink		£79.99
P20	*Freddie Allen Inv 1021 – Cemetery Maintenance		£1602.00
P21	Parish Online website subscription 2025-26		£336.00
P22	Clerk's salary October to November 2025		£452.68
P23	*Donation to Village Hall for Coffee Mornings		£400.00
P24	Reimburse Clerk for purchase of water pump		£279.99
	<b>Totals:</b>	<b>£3752.73</b>	<b>£3150.66</b>
	<b>BALANCE TO CARRY FORWARD</b>	<b>£20536.61</b>	

The Parish Council agreed that the following payments be made from the CIL Fund - £150 Church clock service, \*£1335 Cemetery Grounds Maintenance, \*£400 donation to Village Hall Coffee Mornings. The Clerk agreed to check with the purchase of the Flood Pump could be allocated to the CIL fund.

RJ

Ringfenced funds are detailed as:

- £200 from the NALC Transparency Fund
- £12213.35 CIL (Community Infrastructure Levy) Funding from Bassetlaw DC
- £380 for Playground Donation
- £1500 from Notts CC Local Community Fund for new Noticeboard

**111/25 Crime Update**

Cllr Spink has reported to the Police some cases of Hare Coursing in Normanton. He provided the name of the Rural PC Officer so that the Clerk can invite her to the next meeting.

RJ

**112/25 Planning Matters**

25/01151/VOC – Threeways, Eastgate, Normanton on Trent  
25/01106/HSE – Cherry Tree Cottage, Mill Lane, Normanton on Trent

There were objections to either Planning Application.

**113/25 Highways Matters**

Mrs Wardell reported that there is standing water in Low Marnham outside Grange Cottages. Cllr Spink reported this on the MyNotts app.

Cllr Parker made the following requests:

- Collapsed drains on Mill Lane – this was inspected a year ago and spray-painted for repair, however, the paint has worn away so the Clerk was asked to contact VIA EM for an update.
- Clerk to request that the road sweep vehicle clears the roads and gulleys in the village due to the fallen leaves lying on the roadside.

RJ

RJ

It was reported that a resident on South Street is double-parking his car which would therefore cause an obstruction if an emergency service vehicle needed access. Cllr Nolleth will provide a name and address so the Clerk can send a letter to the resident.

RJ

**114/25 Parish Burial Ground**

Two quotes have been received but for the footpath repairs, however, in order to meet tender regulations, a third quote is required before a decision is made. Cllr Hope has requested a third quote from a contractor.

The Clerk was asked to contact the solicitor who is dealing with the Land Registration of the Brofts Road land.

RJ

**115/25 Allotments**

The Chair reported that the allotment tenant who is currently keeping chickens on his plot will be moving them to a new location in December. The PC undertook to review the leases in March prior to renewal.

**116/25    Defibrillators**

Cllr Austin reported that he is still trying to arrange the First Aid course but is struggling to make the dates work with the training provider.

Cllr Austin reported that the Normanton defibrillator case needs replacing so the Clerk was asked to order a new cabinet.

**RJ**

**117/25    Correspondence**

Adoption of Normanton on Trent PC IT Policy

In a recent Notts ALC Newsletter it was recommended that Parish Council's have an IT Policy. The Clerk has adapted the NALC template and submitted it for approval. The PC agreed to its adoption, proposed by Cllr Nolleth, seconded by Cllr Austin.

**118/25    Any other Business**

The Clerk encouraged Councillors to seek a potential person to fill the current Councillor vacancy.

**119/25    Business for the next meeting**

- Village Hall Fire Door Repairs
- Re-gild of St Matthews Church Clock
- Highways requests
- Repairs to cemetery footpath
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**120/25    Date of Next Meeting**

7pm, Tuesday 20<sup>th</sup> January 2026, Normanton on Trent Village Hall

The meeting closed at 8.50pm **Signed.....Chairman    Dated.....**