

NORMANTON ON TRENT WITH MARNHAM PARISH COUNCIL

Minutes of the Meeting held on Tuesday 19th November 2024, 7.00pm, Normanton Village Hall

Present:

Councillors: A Fox J Clayton
R Parker S Nolleth
J Spink (Chair) P Hope

Clerk: R Jeffries

Representatives Mr A Collins (JG Pears), C/Cllr J Ogle
Mr B Lee (Trent District Flood Action Group)

Members of the Public: Four

80/24 Apologies for Absence

Apologies for absence were received from D/Cllr Griffin, Cllrs Hope and Winfrow.

Action

81/24 Councillor Vacancies

The Clerk reported that Bassetlaw DC had not received a request from Local Electors to hold an Election to fill the two Councillor Vacancies and, in accordance with the Local Elections (Parishes and Communities) Rules 1986, the Parish Council was eligible to co-opt persons to fill the vacancies.

Mr Austin confirmed his eligibility to be co-opted on the Parish Council and the Chair confirmed that Mr Lilley was also eligible to stand. The two gentlemen were therefore co-opted onto the Parish Council, proposed by the Chair and seconded by Cllr Nolleth.

82/24 Update from JG Pears

Mr Laxton had circulated via email the update from JG Pears which is published on the PC website. The following comments were made:

- Cllr Clayton commented that when site staff attend the local area in order to investigate odour complaints, whether the staff suffer from olfactory fatigue which prevents them from detecting the odours. Mr Collins said that this was not the case.
- With Christmas approaching, Mr Collins reported that the factory had already entered its peak processing season and assured the PC that the plant is more than capable of handling increased volumes.
- The PC thanked JG Pears for their kind offer to pay for the Flood Storage Container (£1800, plus VAT) but felt that absent Councillors should also be consulted on the decision. **Action: Clerk to set up a poll on the PC Whatsapp Group.** It was also suggested whether the CIL Funds could be used for the purchase and the Clerk agreed to contact the Bassetlaw DC CIL Team for confirmation.

RJ

83/24 Meeting closed for Public Open Session of five minutes

Mr Lee reported that the second meeting of the Trent District Flood Action Group (TDFAG) had recently been held. Cllr Clayton and Mrs Kilroy confirmed that they are hoping to book places on the Flood Warden training scheme.

84/24 Matters arising from the Public Open Session

There were no matters arising.

85/24 Minutes of the previous meeting held on 17th September 2024

The minutes were approved, proposed by Cllr Fox, seconded by Cllr Clayton.

Flooding

C/Cllr Ogle advised that all properties that reported flooding last year should have had their drains cleared. If this hasn't happened then please inform C/Cllr Ogle.

The village drains and gulleys are full with fallen leaves at present, which could present another flooding situation. The Clerk was actioned with submitting a request to VIA EM and C/Cllr Ogle for the village to have a drain clearance by the gully cleaning vehicle.

RJ

Lamp Post Poppies

The PC thanked Cllr Parker for ordering the poppies. They will be removed shortly and Cllr Parker was given permission to store them in the new Flood Storage Container.

South Street Noticeboard

The Clerk confirmed that funding application had been submitted to the Notts CC Local Community Funding Scheme.

Sustrans Car Park

Nothing to report.

87/24 **Community Engagement**

The Crown Inn is hosting a Christmas Lunch on 19th December for the elderly residents of the village (age 75 and upwards). This is being funded by Richard Walker.

Mr and Mrs Kilroy run a monthly Village Hall Coffee Morning and buy the supplies out of their own pocket so they asked if the PC could help out. The PC was glad to do this in order to sustain the Coffee Morning, and they agreed to donate the £100 that was made through the sale of the lawnmower.

RJ

88/24 **Village Playground Proposal**

Cllr Nolleth reported that the complicated lease process is still ongoing.

89/24 **Financial Matters**

Balance of Accounts and Approval of Payments for November 2024

The transactions below were approved by the Parish Council, proposed by Cllr Hope, seconded by Cllr Parker.

Opening bank balance = £22,257.47

NUMBER	PAYMENT/RECEIPT	RECEIPTS	PAYMENTS
R8	Payment from Clerk iro lawnmower sale	£86.48	
R9	E Gill & Son Memorial Inscription – Elliott	£75.00	
R10	Bassetlaw DC 2 nd Precept Instalment	£3242.50	
R11	Purchase of two burial plots	£425.00	
R12	Funeral Partners Memorial Headstone	£70.00	
R13	National Grid Wayleave payment	£18.73	
P28	Parish Online Annual website subscription		£336.00
P29	PKF Littlejohn External Audit 2023/24 Fees		£252.00
P30	Freddie Allen Invoice 435 Cemetery Maintenance		£1602.00
P31	Reimburse Josh Lilley for purchase of high-vis jackets		£176.10
P32	Low Marnham Church Room x 3 PC Meetings 2024		£45.00
P33	Clerk's Salary October/November 2024		£452.68
P34	Royal British Legion invoice for wreath and poppies		£115.00
P35	Normanton Village Hall Inv 2024/035 Toddler Group		£150.00
		£3917.71	£3128.78
	BALANCE TO CARRY FORWARD	£23046.40	

Ringfenced funds are detailed as: £200 from the NALC Transparency Fund, £15720.85 IL (Community Infrastructure Levy) Funding from Bassetlaw DC, £380 for Playground Donation. The Clerk advised that the invoice for Cemetery Maintenance was eligible to be paid from the CIL funding and sought approval from the PC.

Review of Bank Signatories

Clerk to submit a request to Natwest that Cllr Spink be added onto the account as a signatory.

RJ

NJC Pay Award for Local Government Staff

The Clerk had emailed the PC in advance of the meeting regarding the proposed 2024/25 pay award. The PC approved the pay award, proposed by Cllr Nolleth, seconded by Cllr Clayton.

90/24 Crime Update

There were no crimes reported in the Parish since the previous meeting.

91/24 Planning Matters

There had been no new Planning Applications received.

92/24 Highways Matters

The Clerk agreed to re-submit last meeting's request that the roadside erosion at the Gracefield Lane/Low Marnham crossroad be repaired.

RJ

93/24 Parish Burial Ground

Cllr Hope had emailed a quote for £950 for the footpath repairs. The PC agreed that a second quote should be obtained and Cllr Spink agreed to ask Jake Lilley if he would be willing to quote.

JS

94/24 Allotments

There were no items to report.

95/24 Defibrillators

The Normanton Defibrillator Group is working very well and the PC felt that a similar group would be of use to maintain the Marnham defibrillator. **Action:** Cllr Nolleth to publish a Facebook post asking for volunteers.

SN

The PC agreed that the Normanton unit needs a light be installed above it. Cllr Spink agreed to ask Cllr Lilley to do the work.

JS

The PC discussed the proposal for a First Aid/Defibrillator training course for the public. Cllr Nolleth agreed to co-ordinate with her contact in the village.

SN

96/24 Correspondence

Cllr Hope presented a letter on behalf of the ladies who run the village Toddler Group. The letter thanked the PC for their support in paying the Village Hall rent for the group. The letter also advised that, due to dwindling attendance numbers, the Toddler Group would temporarily cease running over the winter months, but re-start in the Spring.

97/24 Any other Business

- The Clerk and Cllr Nolleth confirmed that the waste bin outside of school has been moved to a new location.
- Cllr Clayton reported that some of the newly planted trees had fallen and she requested that they be replaced – possibly one being planted in honour of the local postman. This was agreed and the Clerk confirmed that CIL Funding could be used for this purchase.

98/24 Business for the next meeting

- Flooding/Storage Container
- Repairs to cemetery footpath

- First Aid Course
- Marnham Defibrillator

99/24 Date of Next Meeting

Tuesday 21st January 2025, 7pm, Normanton on Trent Village Hall

The meeting closed at 8.30pm **Signed**.....**Chairman** **Dated**.....