

**NORMANTON ON TRENT WITH MARNHAM PARISH COUNCIL**

**Minutes of the meeting held on Tuesday 26<sup>th</sup> September 2023, 7.00pm, Low Marnham Church Room**

**Present:**

**Councillors:** P Whitby (Chair) J Spink  
S Nolleth D Hope  
A Winfrow A Fox

**Clerk:** R Jeffries

**Representatives** Mr A Collins and Mr R Laxton, JG Pears

**Members of the Public:** None

75/23	<b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllrs Simpson, Clayton and Birks.	<b><u>Action</u></b>
76/23	<b><u>Update from JG Pears</u></b> The update had been circulated to the Parish Council in advance of the meeting – a copy of which can be found on the PC website. Points to note were: <ul style="list-style-type: none"> <li>• Discussion took place regarding the Planning Application for the Hydrogen plant at former High Marnham Power Station.</li> <li>• Noise complaints had been received regarding the cooling tower, however, the fault that caused the issues was swiftly resolved on the same evening.</li> <li>• A Planning Application has been submitted to paint the boundary fence at Fledborough in green paint.</li> <li>• Sustrans cycle track – the Chair undertook to compile a presentation in support of the proposal and noted JG Pears’ generous offer to donate funds towards the project.</li> <li>• Mr Collins reported that his operatives have cleared litter and debris on Grassthorne Road/at the top of Brots Road. A larger wheelie bin has been installed by Bassetlaw DC but it is not emptied frequently enough, resulting in over-spilling litter. <b>ACTION: Clerk to request a more frequent refuse collection service.</b></li> <li>• Cllr Nolleth agreed to liaise with Mr Collins to arrange for herself and other Cllrs to tour the plant (Cllrs Simpson, Clayton and Birks).</li> </ul>	RJ
77/23	<b><u>Meeting closed for Public Open Session of five minutes</u></b> There were no members of the public present so the meeting was not closed.	
78/23	<b><u>Matters arising from the public open session</u></b> Not applicable.	
79/23	<b><u>Minutes of the previous meeting held on Tuesday 18<sup>th</sup> July 2023</u></b> The minutes were approved – proposed by Cllr Winfrow, seconded by Cllr Fox.	
80/23	<b><u>Matters to report from the Minutes of meeting held on Tuesday 18<sup>th</sup> July 2023</u></b> There were no matters to report.	
81/23	<b><u>Village Playground Proposal</u></b> Cllr Nolleth agreed to liaise with the resident whose property abuts the Village Hall’s land with a view to consulting him on the playground plans. The lawyers have yet to complete the lease documentation.	

82/23	<p><b><u>Financial Matters</u></b></p> <p><b><u>Review of Bank Signatories</u></b> In between meetings, the Chair proposed that Cllr Spink be added as a bank signatory (Cllr Winfrow seconded this). The Clerk submitted the request to Natwest and will check that it has been completed.</p> <p><b><u>Potential spending of CIL Funding</u></b> The Clerk agreed to circulate the criteria document which outlines how the CIL Funds can be spent. Possible projects discussed were Burial Ground Inspection, Village Playground, and replacement South Street Noticeboard.</p> <p><b><u>Balance of Accounts and Approval of Payments for July 2023</u></b> The transactions below were approved by the Parish Council, proposed by Cllr Fox, seconded by Cllr Winfrow.</p> <p>Opening bank balance £23651.55</p> <table border="1" data-bbox="276 645 1417 987"> <thead> <tr> <th>NUMBER</th> <th>PAYEE/CREDITOR</th> <th>RECEIPTS</th> <th>PAYMENTS</th> </tr> </thead> <tbody> <tr> <td>P10</td> <td>Information Commissioner Renewal 2023/24</td> <td></td> <td>£35.00</td> </tr> <tr> <td>P11</td> <td>NALC Invoice 2846 – Playground Training Certificate</td> <td></td> <td>£15.00</td> </tr> <tr> <td>P12</td> <td>Bassetlaw DC Inv: 40055540 Wheelie Bins</td> <td></td> <td>£191.36</td> </tr> <tr> <td>P13</td> <td>Clerk’s Salary August to Sept 2023</td> <td></td> <td>£423.94</td> </tr> <tr> <td>P14</td> <td>NALC Cemetery Management Training Course</td> <td></td> <td>£40.00</td> </tr> <tr> <td>R10</td> <td>Bassetlaw DC – 2<sup>nd</sup> precept payment</td> <td>£3202.50</td> <td></td> </tr> <tr> <td></td> <td><b>TOTALS</b></td> <td></td> <td><b>£705.30</b></td> </tr> <tr> <td></td> <td><b>BALANCE TO CARRY FORWARD</b></td> <td><b>£26148.75</b></td> <td></td> </tr> </tbody> </table> <p>The Clerk advised the a CIL Report for 2022/23 required submission to Bassetlaw DC. If funds are not spent, then they are eligible for clawback by the Council. She therefore proposed that the 2020/21 and 2021/22 funds received be allocated towards the purchase of the memorial bench on Tuxford Road and the installation of the concrete plinth to which the Council agreed.</p> <p>Ringfenced funds are detailed as: £200 from the NALC Transparency Fund, ( £18075.85 CIL (Community Infrastructure Levy) Funding from Bassetlaw DC, £380 for Playground Donation.</p>	NUMBER	PAYEE/CREDITOR	RECEIPTS	PAYMENTS	P10	Information Commissioner Renewal 2023/24		£35.00	P11	NALC Invoice 2846 – Playground Training Certificate		£15.00	P12	Bassetlaw DC Inv: 40055540 Wheelie Bins		£191.36	P13	Clerk’s Salary August to Sept 2023		£423.94	P14	NALC Cemetery Management Training Course		£40.00	R10	Bassetlaw DC – 2 <sup>nd</sup> precept payment	£3202.50			<b>TOTALS</b>		<b>£705.30</b>		<b>BALANCE TO CARRY FORWARD</b>	<b>£26148.75</b>		RJ
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83/23	<p><b><u>Crime Update</u></b> A monthly update had not been circulated and the Clerk undertook to contact the Bassetlaw Police Team to see if they will still be issued.</p>	RJ																																				
84/23	<p><b><u>Planning Matters</u></b></p> <ul style="list-style-type: none"> <li>- 23/00886/CONR – Proposed Hydrogen plant at High Marnham Power Station – this was fully supported by the Parish Council and they agreed to submit a letter of support to Bassetlaw DC Planning, proposed by Cllr Winfrow, seconded by Cllr Fox.</li> <li>- 23/00985/HSE – August Cottage, High Marnham (deadline: 14.09.23) – no objections.</li> </ul>	PW																																				
85/23	<p><b><u>Highways Matters</u></b></p> <p><b><u>Grassthorpe Bridge</u></b> - The original request from the PC to VIA EM to install “Narrow Bridge / HGV approaching signs” was declined. However, Robert Jenrick MP’s office has re-submitted this request on the Council’s behalf. It was also suggested that Sutton on Trent PC submit the same request – as Grassthorpe Bridge lies within their boundary. The PC also commented that HGV traffic is likely to increase with the proposed works at the former High Marnham Power Station.</p>	RJ																																				

	<p><u>Drainage issues at Brownlow Arms</u> – Clerk to chase for an update.</p> <p>Cllr Spink reported the following issues for submission to Highways:</p> <ul style="list-style-type: none"> <li>• Problems with the chevron road markings at the “S Bends” on Fledborough Road</li> <li>• The grass triangle at the top of Hollowgate Lane in High Marnham has been driven over, resulting in tyre tracks in the grass and the road sign has been knocked over.</li> </ul> <p>Cllr Spink also reported that Highways do appear to be addressing the road-side erosion issues on Grassthorpe Road (between Brots Road and South Lane) as he had spoken with an engineer who was marking said stretch of road.</p>	RJ
86/23	<p><b><u>Parish Burial Ground</u></b></p> <p>Cllr Spink suggested that the front cemetery wall could do with an update and he undertook to liaise with Peter Hope for a quote.</p> <p>Cllr Winfrow attended the NALC Cemetery Management Training Course and he agreed to circulate a copy of the presentation to Councillors. He said the course was very interesting and raised some pertinent issues for the Parish Council.</p> <p>Cllr Winfrow also queried the location of the water stop cock in case it needed to be accessed in an emergency. Mr Mills, who currently maintains the plot, should be able to clarify its location.</p>	JS AW
87/23	<p><b><u>Allotments</u></b></p> <p>The PC tasked the Clerk to contact one of the allotment tenants to confirm that they still wish to retain the lease for the remainder of its term.</p>	
88/23	<p><b><u>Correspondence</u></b></p> <p><u>Email from Hugo Fox regarding website provision</u></p> <p>The current website provider, Hugo Fox, has emailed its clients to advise that they are introducing charges for its services in October. The Clerk therefore approached Parish Online for a quotation for website hosting. The quote of £280 per year was agreed by the Parish Council, proposed by Cllr Winfrow, seconded by Cllr Fox. The Clerk thanked Cllr Fox for her assistance and valuable input in liaising with Parish Online with regards to the technical specifications of the website.</p> <p><u>Winter Service Order form</u></p> <p>The Council requested the Clerk order the usual 5 x 20kg bags of salt to be delivered to Normanton Village Hall.</p>	RJ
89/23	<p><b><u>Any other Business</u></b></p> <p>Cllr Nolleth provided details of a village resident who has volunteered to provide some defibrillator training to the villagers. The Council acknowledged this kind offer and will give it their consideration.</p> <p>Cllr Nolleth requested that a standing agenda item of “Community Engagement” be introduced.</p>	
90/23	<p><b><u>Business for the next meeting</u></b></p> <p>Community Engagement Cemetery Management</p>	
91/23	<p><b><u>Date of next meeting</u></b></p> <p>Tuesday 21<sup>st</sup> November 2023, 7pm, Normanton Village Hall</p>	

The meeting closed at 8.35pm **Signed**.....**Chairman** **Dated**.....