

## Minutes of the Meeting held at 7.00pm,

Tuesday 11<sup>th</sup> January 2022, 7pm, Normanton on Trent Village Hall**Present:**

**Councillors:** P Whitby (Chair) A Fox  
J Clayton A Winfrow  
J Spink

**Clerk:** R Jeffries

**Representatives** D/Cllr Isard, C/Cllr Ogle

**Members of the Public:** 1

- 1 **Apologies for Absence** **Action**  
Apologies for absence were received from Cllrs Nollet, Bentley and Hope, D/Cllr Stanniland, and Mr A Collins from JGP.
- 2 **Councillor Vacancy**  
Mr Paul Simpson expressed an interest in joining the Parish Council and provided some background detail on himself. The Council agreed to co-opt Mr Simpson as a Parish Councillor, proposed by Cllr Fox, seconded by Cllr Clayton.
- 3 **Update from JG Pears**  
Mr Collins was unable to attend the meeting but had provided an update via email. The Chair noted that JGP is proactive in keeping clear the layby at the top end of Brots Road, however, the rubbish bin keeps getting knocked over. **ACTION:** Clerk to request that Highways Dept install bollards around the bin to prevent this happening. **RJ**
- As we approach warmer months, debate was made as to whether the Parish could expect more odour complaints – particularly from HGVs travelling to and from the site. There is currently no legislation to dictate that these transporters have to be refrigerated which exacerbates the odour issues. **ACTION:** Chair to lobby local MPs for refrigerated HGVs to be made mandatory for the transport of the waste materials. **PW**
- 4 **Meeting closed for Public Open Session**  
There were no issues raised.
- 5 **Matters arising from the Public Open Session**  
None to report.
- 6 **Approval of the Minutes of the previous meeting held on 9<sup>th</sup> November 2021**  
The minutes were approved, proposed by Cllr Winfrow, seconded by Cllr Spink.
- 7 **Matters to report from the previous meeting**
- High Marnham Noticeboard  
Cllr Clayton provided a web address for [www.acrylicsheets.co.uk](http://www.acrylicsheets.co.uk) **ACTION:** Cllr Winfrow to email the company for a quotation. **AW**
- Memorial Bench, Tuxford Road, Normanton  
Jake Lilley is now registered as a Council Approved Contractor so can be approached for a quote to install a concrete plinth for the bench. **ACTION:** Clerk to contact Mr Lilley for a quotation. **RJ**

The proposed tree locations are with VIA EM for approval. The following items were discussed:

- **ACTION:** Cllr Spink to obtain whip and small root “ball” tree prices from Old England Nurseries
- Suggested locations: Allotments, burial ground, South Lane Spinney, Skegby, Marnham Fishing lake, new playground. **ACTION:** Chair to email all to consider suggested locations. All Councillors to suggest possible locations and forward to Cllr Clayton.
- Purchase of Queen’s Jubilee trees
- Involve the Scouts and Normanton School in planting, making bird boxes, bug hotels.
- “Sponsor a tree” scheme for local residents **ACTION:** Cllr Fox to advertise on Facebook.
- C/Cllr Ogle is in receipt of the PC’s grant request but would like an estimate of the tree planting project.

JS

All

Request for funding from Normanton Village Hall

The decision is pending an update on the lease agreement between the Church Committee and Village Hall Committee.

The PC agreed to make a donation of £1000 to the Village Hall with the intention that it be used towards rental costs incurred by local (non-profit making) community groups and charities, proposed by Cllr Winfrow, seconded by Cllr Simpson. **ACTION:** Clerk to make the donation.

Registration of Allotments and Brots Road Field

The Solicitors have submitted the signed declarations of ownership to the Land Registry Department.

**8** Village Playground Proposal

Cllr Nolleth provided an update via email. She had met with the Church and Village Hall Committee previously, and they are now in favour of a playground being sited at the front of the village hall – the site is easily accessible and, as it can be seen from the road, it should minimise any anti-social behaviour. Cllr Nolleth has submitted details to Bassetlaw DC to see if the development is likely to be permitted under planning regs. She also suggested that if Bassetlaw are in favour, a community consultation be held with local residents.

The PC noted that if the playground is on Village Hall land, then it will be the responsibility of the Church and Village Hall Committee, albeit that the PC will be more than happy to provide financial assistance when it is needed.

**9** Parish Events for the Platinum Jubilee

The Parish Council will give consideration to the Village Hall’s Jubilee Plaque proposal and to any other proposed projects.

**10** Update on Defibrillators

New pads have been fitted in the AED units. The Chair undertook to regularly check the AED at The Crown on South Street. The Clerk confirmed that the locations and access codes of both units have been recorded on “The Circuit” – the National Defibrillator Database.

**ACTION:** Clerk to order new AED pads in six months time so that a spare set is available immediately if needed.

Cllr Simpson proposed that the AED unit sited at The Brownlow Arms in High Marnham be relocated to the entrance of Marnham Meadows Caravan Park as it is closer to the residential area – this proposal was agreed and Cllr Simpson agreed to progress the relocation and regularly check the AED unit when it is re-sited.

**11 Financial Matters**

Balance of Accounts and Approval of Payments:

The transactions below were approved by the Parish Council, proposed by Cllr Spink, seconded by Cllr Winfrow.

Opening bank balance	£9658.02		
		<u>Payments</u>	<u>Receipts</u>
R12	Donation from Mrs M Gash for churchyard		£100.00
R13	J Rushby – Brotts Rd field rental (2021/22)		£80.00
P20	Clerk’s salary – Dec 21 to Jan 22	£388.30	
P21	Clerk’s expenses – 123 Reg website renewal	£14.39	
P22	VIA EM Invoice IM036175 for skegby grit bin	<u>£186.00</u>	
	Totals	<u>£588.69</u>	<u>£180.00</u>
Closing Balance	<u>£9249.33</u>		

Ringfenced funds are detailed as: £200 from the NALC Transparency Fund, £3508.38 CIL (Community Infrastructure Levy) Funding from Bassetlaw DC.

2022/23 Precept from Bassetlaw District Council

The proposed Precept submission was approved by the PC, proposed by Cllr Simpson, seconded by Cllr Fox.

**12 Highways Matters**

- The Skegby grit bin has now been installed at an agreeable location and approved by VIA EM.
- The dropped kerb at Eastgate/South Street junction is completed.
- C/Cllr Ogle requested photographs of Mill Lane when it next floods so that they can be sent to Stella Euerby and Matt Duckworth at VIA EM.
- Cllr Fox reported that the parking issues on Tuxford Road, Normanton, have eased considerably and she thank the Parish Council on behalf of the residents.

**13 Planning Matters**

- 21/01750/VOC – Fledborough Road, High Marnham
- 21/01657/HSE – Threeways, Eastgate, Normanton on Trent

There were no objections to the above planning applications.

21/01147/FUL – Land North and South of Tuxford Road, Skegby – despite the Parish Council’s objection, this application has been approved by Bassetlaw DC.

**14 Crime Update**

PC Mitchell’s monthly update had been circulated by the Clerk in advance of the meeting.

Cllr Winfrow commented that the Neighbourhood Watch website was a useful source of information and he undertook to circulate the web-link to the PC.

**AW**

**15 Parish Burial Ground**

Nothing to report.

16 **Brotts Road Allotments**

The Chair reported that the Drainage Board have cleared the dyke at the rear of the allotments, however, the dyke to the side of the allotments still needs to be cleared in order to avoid further incidents of standing water on the allotment land. The landowner has been contacted and has confirmed that the work will be undertaken.

17 **Correspondence**

Low Marnham Churchyard

Two requests were received as follows:

- Financial assistance with the grass cutting in the churchyard – the matter was discussed but a decision was not reached. To be discussed at the next meeting.
- Financial assistance to address overgrown tree issues – ownership of the land to be determined before a decision is made by the PC.

Bassetlaw Planning Enforcement Protocol

See link enclosed for further information :

<https://www.bassetlaw.gov.uk/planningenforcement#introduction>

Meeting Dates

Given that several local Parish Councils hold their meetings on the second Tuesday of the month (as does Normanton) this causes an attendance conflict for the District and County Councillors. **ACTION:** Clerk to consult with NALC as to whether the PC could permanently move their meetings to the third Tuesday of every other month.

In addition, the PC agreed that it would convene its “summer” meetings at Low Marnham Church Room.

RJ

18 **Business for the next meeting**

- Low Marnham Churchyard – grass cutting and tree surgery
- New Noticeboard at Normanton on Trent
- Village Hall Platinum Jubilee Plaque
- Litter Pick/Spring Clean – to be held between 25 March to 10 April
- Tree sponsors

19 **Date of next meeting**

Tuesday 15<sup>th</sup> March 2022, 7pm, Normanton on Trent Village Hall

The meeting closed at 9.30pm

**Signed.....Chairman Dated.....**