

NORMANTON ON TRENT WITH MARNHAM PARISH COUNCIL

Minutes of the Meeting held at 7.00pm,

Tuesday 17th May 2022, 7.15pm, Low Marnham Church Room

Present:

Councillors: P Whitby (Chair) A Fox
S Nolleth P Simpson
D Hope A Winfrow
J Spink J Clayton

Clerk: R Jeffries

Representatives Richard Laxton and Alistair Collins (JG Pears)

Members of the Public: None

01/22 Apologies for Absence

Apologies for absence were received from Cllrs Bentley and C/Cllr Ogle.

Action

02/22 Election of Office

- (i) Chairman – Cllr Whitby was nominated to retain the role of Chair, proposed by Cllr Winfrow, seconded by Cllr Fox.
- (ii) Vice Chairman – Cllr Hope was nominated to retain the role of Vice Chair, proposed by Cllr Spink, seconded by Cllr Fox.

The Parish Councillors signed and dated their individual Declarations of Acceptance of Office.

03/22 Update from JG Pears

A set of questions was submitted to Mr Collins and Mr Laxton in advance of the meeting concerning the proposals for the Redevelopment of High Marnham Power Station. Mr Collins will consider these questions and provide a full report within the next few weeks. He requested that any further concerns or questions be submitted to him prior to the end of the week.

Further items to report were:

- The planning application for the solar farm has been submitted to Bassetlaw DC. The plans will also be on the JGP website.
- Further plans for the trailer store and gatehouse will be submitted shortly.
- The JGP website is regularly updated with plans for improvement.
- The CHP Plant will be closed for three weeks for its annual service.
- The improvements to the thermal oxidiser are working well.
- A noise survey was conducted in Low Marnham and the results showed that noise levels have been reduced.
- A feathers improvement process is also being carried out – the process will change from batch to a continuous process.
- Extra extraction systems are due to be installed to aid the cooker extraction process.
- There are plans to make improvements to the staff canteen.
- Mr Collins also highlighted that JGP have supported local community projects such as the local schools, a donation to the Jubilee Celebrations, and they have also agreed to fund the tree surgery required in St Wilfrid's Church yard. The Parish Council thanked JG Pears for their support and for their update.

The PC queried the alteration in plans for the solar installation as the original plans did not indicate that the solar farm would also cover agricultural land and be closely adjacent to residential properties.

04/22 Meeting closed for Public Open Session of 5 minutes

There were no members of the public present.

05/22 Matters arising from the Public Open Session

There were no matters to report.

06/22 Minutes of the previous meeting held on Tuesday 15th March 2022

The minutes were approved, proposed by Cllr Nolleth, seconded by Cllr Simpson.

07/22 Matters to report from the Minutes of meeting held on Tuesday 15th March 2022

Normanton Noticeboard/NCC Local Improvement Scheme

Given the large expense of fully replacing the Noticeboard, the PC agreed to defer any action as it was agreed it was not a viable use of funds. Cllr Winfrow kindly agreed to conduct any maintenance work on the noticeboard and to replace the Perspex screens.

Memorial Bench – Tuxford Road, Normanton

The bench is on order and awaiting delivery details. The installation contractor has requested permission to proceed with the installation of the concrete plinth prior to delivery of the bench. **Action: Clerk to contact the bench supplier to obtain the dimensions of the bench feet so that bolts can be set into the concrete plinth.**

RJ

Funding for tree planting

There has been interest from parishioners for the 'sponsor a tree' scheme. However, before any monies can be received, the PC requires confirmation from C/Cllr Ogle as to whether any District Council funding has been awarded.

Village Hall Platinum Jubilee Event

Cllr Nolleth outlined the plans for Jubilee Celebrations – there will be a Village Street Party on South Street on Friday 3rd June. She confirmed that all South Street residents have been consulted on the road closure. She is collecting stories from parishioners regarding the Queen's coronation and would welcome any donations.

Registration of Allotments and Brots Road Field

No update – the original Declaration documents are still with the Land Registry.

Low Marnham Church yard – tree surgery

Marnham PPC initially approached the PC for funding, unfortunately due to the high costs involved the Parish Council was unable to help on this occasion. JG Pears have kindly agreed to fund tree surgery on two of the trees located in the church yard on behalf of Marnham PPC. The tree work being undertaken is for Marnham PPC / C.O.E and the Parish Council has no involvement with this work. Furthermore, the Parish Council agreed to continue to fund the annual grass cutting of the church yard at Low Marnham as it has for many years. The PC is keen to help maintain the church yard for all to enjoy. With this in mind, and any further works required, it was agreed to establish ownership and thus responsibility of the Church Yard. **Action: Cllr Fox agreed to write to the Church of England in order to determine ownership of the church yard.**

AF

Village Playground proposal

Cllr Nolleth reported as follows:

- The triangle of land at the front of the village hall has been cleared and an estate agent will measure the land so that a 20-year lease can be drawn up.
- A Playground Committee has been established and it plans to host a community consultative evening for local residents to view plans.
- The playground will be the responsibility of the Parish Council and Cllr Nolleth confirmed that it will be covered by the existing insurance policy.
- Cllr Nolleth confirmed that she will be happy to take on the responsibility of the playground, including maintenance and annual safety checks.
- The approximate cost of the playground installation is likely to be £30k.

- Consideration also needs to be given to access to the playground, parking facilities, and wheelchair access and play equipment.
- The Parish Council fully support this project and look forward to receiving a full proposal (with costs) in the future.
- The Clerk provided Cllr Nolleth with details of the Bassetlaw DC Local Communities Fund which can be used for match funding for community projects.

08/22 Financial Matters

2021/22 Annual Return of Accounts

The Clerk presented the Annual Return of Accounts (circulated to the PC prior to the meeting) which have been signed off by the Internal Auditor. There were no queries raised and the Return was approved by the PC, proposed by Cllr Nolleth, seconded by Cllr Simpson. The Clerk will now submit the Return to the External Auditor and publish it on the PC website.

RJ

Review of Insurance Cover

The PC noted that the Insurance premium has increased from £339.80 (2021/22) to £375.16 for 2022/23 and it agreed to the premium renewal, proposed by Cllr Nolleth, seconded by Cllr Simpson.

Balance of Accounts and Approval of Payments for May 2022:

The transactions below were approved by the Parish Council, proposed by Cllr Winfrow, seconded by Cllr Fox.

Opening bank balance £7030.63

NUMBER	PAYEE/CREDITOR	RECEIPTS	PAYMENT
P33	Branch Nurseries Invoice: 1431		£705.12
P1	Cllr P Simpson – Reimbursement for Defibrillator relocation		£68.00
P2	Cllr A Fox – Facebook promotion reimbursement		£21.04
P3	BHIB Insurance Renewal premium – 2022/23		£375.16
P4	P Whitby – Reimbursement for litter picks purchase		£31.90
P5	Village Hall Rental – March 2022 PC Meeting		£15.00
P6	Clerk's Salary April to May 22, plus backdated payrise		£432.64
R1	Allotment rental 2022/23 – K Georgiou	£5.00	
R2	Bassetlaw DC – 1 st instalment of 2022/23 precept	£2705.50	
R3	P Whitby allotment rental fees 2021/22 2022/23	£10.00	
R4	HMRC Reimbursement of VAT paid 2021/22	£355.52	
	TOTALS	£3076.02	£1648.86
	BALANCE TO CARRY FORWARD	£8457.79	

Ringfenced funds are detailed as: £200 from the NALC Transparency Fund, £3508.38 CIL (Community Infrastructure Levy) Funding from Bassetlaw DC, £200 for Playground Donation.

The Chair declared that he had taken receipt of £5 (cash) allotment rental which he will retain and make an on-line bank transfer from his personal account to the PC.

PW

The Clerk undertook to pay the Chair's £30 Allowance at the next meeting.

RJ

09/22 Policy Reviews

Standing Orders, Financial Regulations, Risk Assessment 2022/23

The draft documents were submitted to the PC prior to the meeting for their consideration. The Chair requested some minor alterations to the Risk Assessment. The PC approved the 2022/23 documents, proposed by Cllr Winfrow, seconded by Cllr Simpson.

10/22 Crime Update

The PC acknowledged the regular monthly reports that are circulated by the officers at Nottinghamshire Constabulary. There were no comments raised.

11/02 Planning Matters

- 22/0319/HSE – Flower Patch, Tuxford Road, Normanton on Trent – no objections.
- 22/0060/HSE – The Briars, Brofts Road, Normanton on Trent – no objections.
- 22/00438/FUL – Trentside Caravan Park, High Marnham – no objections.
- 22/0048/FUL – J G Pears – A public consultation was previously held on the proposed solar farm and concerns were raised about the solar panels being close to residential properties. If the PC is to further challenge this proposal, then it needs the full support of residents.

12/02 Highways Matters

Cllr Spink reported that he, and other farmers, are struggling to traverse Tuxford Road with their agricultural machinery due to a van being parked on the narrowest part of the road. The Clerk requested the name and address of the van owner so that a polite request can be sent to the gentleman.

RJ

13/22 Parish Burial Ground

A request for the installation/alteration of a headstone was submitted to which the Parish Council had no objections. There will be charge of £25 to the owner of the burial plot.

14/22 Allotments

The Land Registry is still processing the deeds application.

15/22 Correspondence

None received.

16/22 Any other Business

Cllr Nolleth reported that there seems to be a good level of parishioner engagement at the moment and there was a good attendance at both the community litter pick and tree planting event. The Parish Council agreed and would like to encourage the local community to get involved in parish events. The Facebook page has been a very useful tool in facilitating this engagement.

17/22 Business for the next meeting

There was nothing extra to carry over to the July meeting.

18/22 Date of next meeting

Tuesday 19th July 2022, 7pm, Low Marnham Church Room

The meeting closed a 8.50pm **Signed.....Chairman Dated.....**